

CORPORATE SECRETARY

Telkom has a Corporate Secretary/Investor Relations that facilitates internal communication between the Directors and the Board of Commissioners. Besides, in terms of external communication, the Corporate Secretary/Investor Relations has the function to establish relationships between the Company and its stakeholders, especially the Government, shareholders, and the Financial Services Authority. In terms of compliance, the Corporate Secretary also plays an important role in ensuring that Telkom can follow the capital market regulations.

CORPORATE SECRETARY'S PROFILE



Andi Setiawan

Born : June 6, 1978
 Age : 41 years old
 Nationality : Indonesian
 Domicile : Jakarta

Education

2002 Bachelor degree in Financial Management, University of Indonesia, Indonesia.

Basis of Appointment

Decision Letter of Board of Directors.

Term of Service

Start from March 4, 2015, up to present.

Career Experiences

2014-2015 PT Telekomunikasi Seluler as GM of Investor Relations.
 2010-2014 PT Summarecon Agung Tbk as a Manager of Investor Relations.
 2007-2010 PT Bakrieland Development Tbk as a Manager of Corporate Secretary.
 2004-2007 PT Pemeringkat Efek Indonesia as a Corporate Rating Analyst.

CORPORATE SECRETARY'S DUTIES AND RESPONSIBILITIES

The Corporate Secretary has the following duties and responsibilities:

1. Preparing and organizing GMS, including the material, particularly the Annual Report;
2. Attending the Board of Directors' meetings and joint meetings between the Board of Commissioners and Board of Directors;
3. Managing and maintaining documents related to the Company's activities, including the GMS's documents, Board of Directors' minutes of meetings, the minutes of joint meetings between Board of Directors and Board of Commissioners, and other important documents of the Company; and
4. Determining criteria regarding types and contents of information that can be presented to the stakeholders, including information that can be published as public documents.

CORPORATE SECRETARY'S FUNCTIONS

The functions of the Corporate Secretary include:

1. To prepare and communicate accurate, complete, and timely information regarding the performance and prospect of the Company to stakeholders.
2. To synergize with related units, including the subsidiaries, for socialization, implementation, monitoring and reviewing of GCG, and its implementation.
3. To assist the Board of Directors in various activities, information, and documentation, among others:
 - a. Preparing the Register Book of Shareholders;
 - b. Attending Board of Directors' meetings and preparing its minutes of meetings; and
 - c. Preparing and organizing GMS.
4. To publish the Company's information in a tactical, strategic, and timely manner.